

CBS ONLINE APPLICATION PROCESS ADVISORY

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Carl
Benz
School

Please arrive on this screen by clicking on the link for online application portal or using the url: <https://carlbenzschool.applicationportal.org/>

Register & create your personal profile by creating your own password by clicking in [here](#). Read the following instructions carefully and keep the following documents ready for uploading before submitting your application.

Online Platform active from
1 November 2015 to 1 June
2016

E-mail address

Password

Login

[Password Service](#)

[Register](#)

Welcome to the application portal of the Carl Benz School of Engineering

To begin the application process it is necessary to REGISTER and create a personal profile. After confirming the registration by email you can log in to your profile and start completing the online application form.

You may save your data, log out and log back in to continue at any time. For this purpose, please go to the LOGIN page. Once the application form has been fully completed and sent, changes are no longer possible.

Before starting the application process, we recommend you to have the following documents at hand:

- Curriculum Vitae
- Transcripts of records
- Passport photographs
- Personal statement
- Two Letters of recommendation
- English language proficiency test certificate (if English has not been the language of instruction for the last five years), if already available
- Optionally, other documents proving your qualification
- Declaration of financial support

To allow a trouble-free application process, please make sure that cookies are activated. Should you not have all documents at hand, you may submit them at a later time (within the application deadline).

We are looking forward to your application.

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Carl
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Upon logging-in, you should see this screen. Please read the instructions carefully and be ready to opt for A) Early Admission Exams or B) Pre-semester mode of admission in the following screens.

You are logged in as

abc@xyz.com

[Logout](#)

Instructions for Users

Welcome to the application portal of Carl Benz School of Engineering.

In order to get enrollment at the CBS an entrance examination must be successfully passed. Applicants have several options to achieve enrollment. If you feel that you are already proficient in advanced level Mathematics, Physics and Chemistry you have the option to get direct admission by participating in the Early Admissions Exams that are offered either in March or in April. Please then choose application option **A Early Admissions Exams**.

If you feel comfortable with standard level Mathematics, Physics and Chemistry we strongly suggest that you choose to participate in our preparatory course that will prepare you for 8 weeks to pass the entrance examination. Please then choose application option **B Pre-Semester**. Therefore please indicate either application option A or B in the application portal.

In order to optimize your and our planning we will plan to evaluate your application within 6 weeks after its receipt.

After approximately six weeks time we will then officially inform you about the status of your application. That means we will inform you about one of three options

- a. you will be invited to participate in the Early Admissions Exams
- b. you will be invited to participate in the Pre-Semester course and subsequent entrance examination
- c. or your application will unfortunately be rejected

The result of this evaluation is binding at least from the Carl Benz School side. The **official admissions documents** will only be sent out from 1 April of each year onward. Please understand that we are only able to properly evaluate your application if submitted completely and all necessary documents are included except for the proof of your English proficiency and your final transcripts of records which can be handed in later (but within the application deadline).

[Proceed](#)



This is the first screen as you proceed. CBS is keen to collect data about how did you learn about the Carl Benz School of Engineering. Please tick whatever is applicable.

Since you have been in touch with us regarding CBS and are being counseled by us, you may also provide details about us under 'others' as indicated below.

Application

Marketing Information

Personal Data

Education

Language Skills

References

Financial Declaration

Attachments

Data Agreement

Complete Registration

Marketing Information

How did you learn about the Carl Benz School of Engineering?
Please indicate your primary information source.

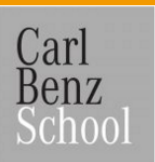
Internet / Web portal

- studyportals.com/bachelorsportal.com
- sniksha.com
- educations.com
- Karlsruhe Institute of Technology (www.kit.edu)
- DAAD (www.daad.de)
- Facebook page of Carl Benz School
- YouTube channel of Carl Benz School

Individual interaction

- School visit by Carl Benz School representative
- Student/Alumni of Carl Benz School
- Friends or family
- Student counselor
- University/College fair
- Other source
- Other source

Dr Rajendra Prasad / Merit India Consultants P Ltd., New Delhi



After 'Marketing Information', you are ready to enter your personal data. The fields that must be carefully filled-in are indicated below.

Application

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Personal Data

Please avoid to write in capital letters when indicating your personal data.

Personal data

Title
Mr.

First name

Middle name Given name

Last name

Date of birth

Place of birth

City

Country
INDIA

... in continuation from previous page.....

Other Nationalities

Second Nationality

-



Third Nationality

-



Fourth Nationality

-



Fifth Nationality

-



Address

Street

†

Additional address line

‡

Postal Code

.

City

Country

INDIA



Contact

Phone

Mobile Phone

€

Parent / Guardian

Is the following address your parents' or your guardian's address?

.

Title

.

First name

|

Last name

|

Street

†

Additional address line

‡

Postal Code

.

City

Country

INDIA



Phone

E-mail

€

Communication address

Communication address

†

All written communication will be sent to this address.

Exams

I am applying for

.

After completing the previous screen with 'personal data', you are now required to give details of your education record

Application

- Marketing Information
- Personal Data
- Education**
- Language Skills
- References
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- Complete Registration

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abc@xyz.com

Logout

Education

Secondary education

Starting date: Month [dropdown] Year [dropdown] Graduation date: Month [dropdown] Year [dropdown]

High school
Name of the high school [text input]
City [text input]
Country [dropdown] INDIA

High School degree - please select one of the listings or manually type in a value
[text input] **Enter Central Board of Secondary Education or whatever is applicable here**

Please provide details about your class XII studies here

Education level

	Higher/Advanced level	Standard level	None
Mathematics*			
Final year (e.g. senior year, 12th grade)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Prior to final year (e.g. junior year, 11th grade)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Physics*			
Final year (e.g. senior year, 12th grade)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Prior to final year (e.g. junior year, 11th grade)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Chemistry*			
Final year (e.g. senior year, 12th grade)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Prior to final year (e.g. junior year, 11th grade)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other			
English [text input]	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Physical Education [text input]	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please check radio buttons as shown or as applicable

Grades

I am applying either with predicted grades [dropdown]

Predicted grade
90% and above

If you do not have the final results of Class XII yet, you may apply with predicted scores. You are advised to get a certificate of predicted grades from your school and enter the details accordingly as shown here.

Please check radio buttons

... in continuation from previous page.....

Matnematics
90% and above

Physics
90% and above

Third subject - please select one of the listings or manually type in a value
Chemistry

Grade
90% and above

Activities

Participation in school projects

CBS Summer School
-

Other projects
Student Council , National Science Camp

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You are now required to enter details of your language skills. Your likely answers are shown here. However, enter details that actually apply to you.

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Logout

Language Skills

Language skills

Is English your mother tongue?
no

Has English been the language of instruction for the last five years?
yes

German
No Skills

Mother tongue
Hindi

* mandatory field



You are now required to enter details of your two references who have written letters of recommendation for you.

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You are logged in as
abc@xyz.com

Logout

References

Please include two letters of recommendation from your high school teachers. Please ask teachers who can best support your application.

Please state who has written your letters of recommendation.

1. Reference

First name

Last name

Institution

Date of issue

Enter details of your Reference 1 and Reference 2 here

2. Reference

First name

Last name

Institution

Date of issue

* mandatory field

You are now required to enter details of financial declaration.

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abc@xyz.com

Logout

Financial Declaration

Please provide information about your financial arrangements.

Financial declaration

All expenses will be paid by
Family resources (Letter of Financial Declaration from my father attached)

I have applied for financial support from

Please state clearly which organization/institution.

I will apply for a scholarship individually

Please state clearly which organization / institution.

At the moment, Carl Benz School does not offer scholarships/ aid/ loans. After the first year of studies, merit-based partial scholarships might be available but it is advisable that applicants make sure they have enough personal financial resources to support the entire duration of their studies including room and board here.

* mandatory field

If you are a self-paying student applying for admission to CBS, your likely answer is shown here.

This is the most crucial section leading to completion of your application process. You are required to attach your letters of recommendations, transcripts, CV, SOP, letter of financial declaration and any other document that you may want to attach in support of your application. All documents need to be in pdf format and no more than 2MB each.

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You are logged in as abc@xyz.com

Logout

Attachments

Your application is almost complete. Congratulations! To complete your application please upload the following documents. Please consider that the maximum file size of each document is 2 MB. File Format: .pdf

Personal

Personal statement

Curriculum vitae

Transcripts of records

I don't have my transcripts of records yet, here is the predicted grade sheet. I will upload my transcripts of records by the end of the application deadline.

Predicted grade sheet

Language proficiency test certificate

I don't have my English language proficiency test certificate yet. I will upload it by the end of the application deadline.

English is my mother language OR has been the language of instruction for the last five years.

Other documents

Other documents

(File Format: .pdf)

Passport photograph

Other documents proving your qualification (e.g. participation in science camps while you were in high school, SAT scores), please include ONLY the relevant certificates from high school, etc.)

2 letters of recommendation

First letter of recommendation

Second letter of recommendation

My letters of recommendation will be sent to admissions@carlbenzschool.de within the deadline.

Financial support

Declaration of financial support

If you are satisfied with all your entries and the attachments, you may proceed to submit your application.

Attention: If you have to make changes or additions to your documents please do not forget to submit your application once again.

Save and proceed